



Michigan Supreme Court

State Court Administrative Office
Judicial Information Systems
Michigan Hall of Justice
P.O. Box 30048
Lansing, Michigan 48909
Phone (517) 373-8777

Marcus F. Dobek, Director
Judicial Information Systems

MEMORANDUM

DATE: September 20, 2005
TO: JIS Users, Staff and Vendors
FROM: Mark Dobek, Director
RE: JIS Southfield Office Relocation Notification

On Friday, September 23, 2005 at 12:00 PM, the JIS Southfield Office will be moving. Our staff will be relocating to offices at the Cadillac Place in Detroit, or the Hall of Justice in Lansing.

Weekend services, provided by JIS, will be unavailable from Friday, September 23, 2005 at 5:00 PM until Monday, September 26, 2005 at 8:00 AM, as we relocate our office and equipment. Please inform or distribute this memo to your staff of this outage.

Additionally, please update your records to reflect the change in our toll free number, mailing address, and fax number. These changes will be effective on Monday, September 26, 2005.

Helpdesk and Operations:
1-888-339-1547 (888-339-1JIS)

Mailing Address:
Judicial Information Systems
Hall of Justice
925 W. Ottawa Street
Lansing, MI 48915

Fax:
517-373-7451

If you need additional information and/or assistance, please call 1-888-339-1547.